

Wade College Library Inter-Library Loan Form

NOTE: MATERIALS WILL TAKE APPROXIMATELY 7-10 DAYS TO ARRIVE

Material Request : **Fill in as much information as possible:**

Author	<input type="text"/>
Title	<input type="text"/>
Publisher, Place & Date	<input type="text"/>
Edition	<input type="text"/>
ISBN	<input type="text"/>

Requestor Information:

<i>Your name</i>	<input type="text"/>
<i>Email address</i>	<input type="text"/>
<i>Phone Number</i>	<input type="text"/>
<i>Date material needed</i>	<input type="text"/>
	<input type="text"/>

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- You are responsible for returning all library materials to the Wade College Library. Failure to return materials on or before the loan period will result in fines.
- You are responsible for any damage to library materials. Damaged library materials will result in fines and/or replacement costs of the materials.

I understand that books borrowed from other libraries must be returned by the due date (usually 21 days), and may not be renewed. This ensures that we will retain our borrowing privileges with other libraries.

Signature: _____

Date: _____

Library Use Only: Date Requested: _____ Date Rec'd: _____

Lending Library: _____

ILL Due Date: _____